

Solon Stars Long Course Team Registration

Saturday, March 15, 2008

Solon High School Pool

Time – 8:00-10:00 a.m.

Registration for Long Course will be held as an in-person registration.

It will take place at the Solon High School pool from 8:00-10:00 a.m. on Saturday, March 15, 2008. Any family unable to attend will be responsible for contacting the Registrar to determine fees due. No swimmer will be allowed in the water until payment and all paperwork has been received.

For the 2008 Long Course registration you will find all of the forms sent as an attachment to this email message. Please read over all of the forms and policies, as there have been some changes made to some of the policies, forms, costs and the Code of Conduct.

You will be responsible for printing, filling out and bringing the following forms:

Additional copies of this document are available on the Solon Stars web site www.solonstars.com

- USA Swimming 2008 Athlete Registration Application-new swimmers only
- Birth Certificate, passport or green card – new swimmers only
- Emergency Medical Authorization – one for each swimmer (if not completed during short course 2007)
- Commitment/Payment Form
- Solon Stars Swim Club Registration Acknowledgement Page (if not completed during short course 2007)
- Other Releases Form (if not completed during short course 2007)

In addition there are numerous policies that must be read by all families as you will be signing off on the commitment form that you have read and agree to adhere to these policies. They are as follows:

**Financial Terms and Conditions
Member in Good Standing Policy
Family Fundraising Policy
Family Volunteer Policy
Waiver of Liability
Medical Leave Policy**

All forms must be completed at the time of registration and the necessary payments submitted to the Team Registrar by May 31, 2008. **Your child will not be allowed in the water without payment and the forms completed, nor will a spot be held for them at the April 12th tryouts.**

In addition at this registration, all families will be asked to do the following: (Please use the boxes below as a check list to make sure you have attended each of the registration stations.)

- Check payable to the Solon Stars for the amount indicated on the Commitment Payment Agreement form.
- Committee Sign Up – Please verify that you are signed up for a committee.
- Meet Volunteer Sign-Up – Please verify your meet assignment.
Families are now required to be both on a committee and fulfill 12 volunteers hours a year. Committee and volunteer hours will be assigned if you are not present on registration day.
- Solon Stars Attire –Team attire is required for meet attendance. It also provides a method for the coach to keep track of the kids at meets.

The 2008 Long Course swim season will begin on April 7, 2008. As always, check the information line at 440-349-8029 for updates or revisions.

The coaches will make the determination as to the group assignment for your child. If your swimmer advances to the next group, you will be notified and fees will be adjusted accordingly.

Member in Good Standing Policy

I. Need for a Policy

Registration constitutes the official act of a swimmer becoming a member of SOLON STARS in that the swimmer agrees to abide by SOLON STARS rules, policies, codes, etc., and remits in a timely manner to the Registration Chairperson all required registration, USA Swimming registration, and family account fees. This policy is to establish fair and consistent guidelines governing the invoicing and payment of these fees.

II. Statement of Policy

A. To be considered a **member in good standing**, a swimmer and his family must comply with the following requirements:

1. Must be current in all swim and administrative fees prior to attending any SOLON STARS sponsored activity including practice, swim meet, etc.
2. Annually, sign and return to the Registrar all registration forms.
3. Each swimmer's family must participate in a minimum of one SOLON STARS committee and volunteer a minimum of 12 hours a year.
 - SOLON STARS sponsors up to four meets over a calendar year. We are also required to provide volunteers at league championship meets. Volunteer hours will be fulfilled using any or all of the venues.
 - Any family that has committed to work as a volunteer at an event and does not fulfill their commitment or find someone to replace them will be assessed a fee. The assessed fee may vary depending on the meet where the commitment was not fulfilled. (Replacements must be another adult or swimmer 16 years or older. You must also notify the appropriate committee chairperson.)
3. Member families who have not met the requirements for a 'family in good standing' will receive a letter from the Board of Directors at the end of the Long Course or Short Course season outlining those requirements which were not fulfilled. Once any assessed fees have been paid, they will be able to register for the next season after members in Good Standing have registered and room permits.

Solon Stars Financial Terms and Conditions

1. Swim team fees are used exclusively for the payment of the club's operating expenses such as coach's salaries, payroll taxes, meet travel, pool rental and mandatory lifeguard services.
2. All payments are to be sent to the Post Office box noted above, with the exception of meet entries, Satellite certificate payments, and merchandise purchases that must accompany the appropriate form.
3. **Swim team fee down payment, USA Registration, Emergency Medical, Fundraising Advance, and Team Registration forms are due the first day of practice.**
4. All swimming fees must be paid according to the above payment schedule, and other invoices must be paid with 15 days (NET 15 days) as outlined in our SSSC bylaws. Those swimmers whose accounts are delinquent will be charged a late fee and will also be precluded from attending practice sessions and being entered into USA swim meets by the SSSC until their account is made current. **The late fee will be 10% of the balance due or \$25, whichever is less.** Without exception, no swimmer shall be allowed to enter the pool or participate in USA sanctioned swim meets who is not USA registered.
5. Withdrawal from the SSSC swim program is by written notice only and is to be sent to the address shown above indicating the reason for withdrawal. Verbal notification to a coach is not acceptable.
6. Rate will not be prorated and refunds will not be given. The Executive Board will review special requests related to financial hardship. Injury or serious illness will be handled according to the Medical Leave Policy. Requests should be submitted to the Executive Board in writing.
7. Any exceptions to the conditions of this agreement are subject to Head Coach and Executive Board approval. All requests must be submitted in writing.

I understand that,

1. A coach of SSSC can at any time remove my child from practice or from the team for disciplinary reasons.
2. A coach may remove my child from practice due to health reasons.
3. If my child is removed from practice or from the team, I will be awarded no refund.
4. I must have a medical release form and USA registration on file or turn one in with this contract or my child will be withheld from the water.

Please sign and return the acknowledgement section, found on the separate acknowledgement page to the Registration Chairperson at the time of registration. **Retain the policy for your records.**

WAIVER OF LIABILITY, RELEASE ASSUMPTION OF RISK & INDEMNITY AGREEMENT

For and in consideration of participant's registration with SOLON STARS for 2007 short course season, the parent(s) or legal guardian(s) of participant relinquish any and all liability for personal injury, property damage or wrongful death occurring to participant arising out of his or her participation in SOLON STARS swimming events, and/or other team activities incidental thereto. By this agreement, any such claims, rights, and causes of action that participant may have are hereby relinquished.

PARTICIPANT AND PARTICIPANT'S PARENTS(S) OR LEGAL GUARDIAN(S) EXPRESSLY AGREE TO ASSUME ALL RISKS INHERENT IN SWIMMING AND ANY RELATED TEAM ACTIVITIES. PARTICIPANT AND HIS OR HER PARENT(S) OR LEGAL GUARDIAN(S) UNDERSTAND THAT THE SPORT OF SWIMMING AND RELATED ACTIVITIES INVOLVE RISKS TO PARTICIPANT'S PERSON, INCLUDING BODILY INJURY, PARTIAL OR TOTAL DISABILITY, PARALYSIS, AND DEATH, AS WELL AS OTHER DAMAGES THAT MAY ARISE THEREFROM.

These risks and dangers may be caused by the negligence of the participant or the negligence of others, including the "releasees" identified below. It is further acknowledged that there may be risks and dangers not known to us or are not reasonably foreseeable at this time.

Participant and/or participant's parent(s)/guardian(s) expressly assume the risks, if any, arising from the conditions and use of swimming pools and related premises and acknowledge and understand that included within the scope of this waiver is any cause of action, arising from the performance, or failure to perform maintenance, inspection, supervision or control of said areas and for the failure to warn of dangerous conditions existing at said risks, for negligent selection of certain releasees, or negligent supervision or instruction by releasees.

Participant or participant's parent(s)/guardian(s) agree if any claim for participant's personal injury or wrongful death is commenced against releasees, he/she shall defend, indemnify and save harmless, including reasonable attorneys' fees, releasees from any and all claims or causes of action by whomever or wherever made or presented for participant's personal injuries, property damage or wrongful death, except with respect to intentional conduct or gross negligence.

It is the purpose of this agreement to exempt, waive and relieve releasees from liability for personal injury, property damage, and wrongful death caused by negligence, including the negligence, if any, of releasees.

"Releasees" include the SOLON STARS Swim Team, the Executive Board of the Solon Stars, coaches of the Solon Stars, other swimmer participants, vendors and suppliers, other coaches, all volunteers, any official, its other officers, committee members, directors, agents and employees.

Please sign and return the acknowledgement section, found on the separate acknowledgement page to the Registration Chairperson at the time of registration. **Retain the policy for your records.**

Medical Leave Policy

I. Need for the Policy

There is an increase in the number of swimmers requesting an inactive status due to medical reasons. The Registration Chairperson and the Board of Directors are in need of a policy to outline the procedures dealing with such leaves in a fair and consistent manner.

II. Statement of Policy

- A. A medical leave is defined as an absence from swimming due to serious health concerns documented by a physician and lasting at least thirty (30) consecutive days.
- B. Swimmers requesting a medical leave must be under a doctor's care at the time of the request.
- C. A statement from the care provider containing the following requirements must be provided to SOLON STARS.
 - 1. The doctor's name, address, and phone number, must be provided (letterhead acceptable).
 - 2. The dates of services must be listed.
 - 3. The doctor must state that swimming must be suspended.
 - 4. The doctor's signature is required.
- D. Any swimmer requesting a leave from swimming for a partial season will receive a credit (for the swim fee only) for the time out of the water. This credit will be applied to the next season's registration assessment.
 - 1. The credit will be calculated on a weekly basis, but not to exceed fifty percent (50%) of the registration fee.
 - 2. The club will hold the credit amount until the next season.
 - 3. The swimmer will remain on the roster for the partial season.
 - 4. The swimmer and family will be required to participate in all mandatory club events as outlined in the membership policy.
 - 5. At the end of the partial season, the swimmer must decide to return or take a full season leave and be placed on the waiting list.
- E. Any swimmer wishing to resume workouts must provide a statement to the Registration Chairperson thirty (30) days prior to the next season's registration with the following requirements.
 - 1. It must have the doctor's name, address, and phone on the statement (as on a letterhead).
 - 2. It must state that permission has been given to resume workouts on a certain date.
 - 3. It must be dated and signed by the current care provider.

III. Responsibilities

- A. The Registration Chairperson will administer the policy and communications to all families requesting medical leaves and inactive status.
- B. The Board of Directors will have the final approval on all requests.
- C. The swimmer (or swimmer's parent) is responsible to notify the Registration Chairperson in writing before the next season's registration if the swimmer wishes to resume practices for the next season. Refer to II, E.
- D. The Treasurer will return family account balances upon written request, not to include fundraising credits, when a swimmer decides to not resume with the club.

Approved by the Board of Directors – July 2007.

Please sign and return the acknowledgement section, found on the separate acknowledgement page to the Registration Chairperson at the time of registration. **Retain the policy for your records.**

Family Fundraising Policy

Each **family** is required to raise \$100 for the swim team during each fiscal year (May 1st through April 30th). A fundraising deposit of \$100 is required at the time of registration. The amount raised through April 30 will be credited to the following year's fundraising requirement.

How to raise \$100 for the swim team:

- Sell advertising for the heat sheets that are sold during SSSC swim meets.
- Purchase grocery coupons and gift cards/certificates from the SSSC – credited to your account at 4% of the face value of the coupons/gift cards. This will represent \$2,500 in purchases if used to raise the entire \$100.
- Obtain donations, or discounts on products and services otherwise directly funded by the SSSC operating budget. These need to be approved by a member of the Executive Board in advance.

Fundraising Credits

Fundraising credits may be earned by SSSC families whose fundraising efforts/activities exceed the required family fundraising commitment of **\$100.00** during the club's fiscal year. A family will receive a credit for **60%** of all monies raised in excess of this fundraising target (\$100.00) during this period. This credit will be applied towards the family's swimming program fees and administrative fees during the swim season immediately following the one in which the credit was received. This credit can **not** be used to offset other club fees, dues or charges (USA Registration Fees, Meet Entry Fees, Apparel & Equipment Charges, etc.). Fundraising credits will expire at the conclusion of the fiscal year immediately following the one in which the credits were earned. No refunds of any fundraising credit balances will be given.

Please sign and return the acknowledgement section, found on the separate acknowledgement page to the Registration Chairperson at the time of registration. **Retain the policy for your records.**

Family Volunteer Policy

Each family is required to fulfill both volunteer hours and committee work.

1. Volunteer Hours

Each family is required to volunteer a minimum of 12 hours during the year (4 hours required in Long Course, 8 hours during Short Course). Any volunteer hours not fulfilled will be billed to the family at the rate of \$15 per hour upon the conclusion of that season.

How to volunteer a minimum of 12 hours (4 hrs. long course/8 hrs. short course) during the year:

- Work ½ day sessions of a swim meet sponsored by the Stars Swim Club – 4 hours per session.
- Volunteer to work League sponsored meets where the Stars Club is required to provide help – 4 hours per session.
- Volunteer your specific professional skills as needed; i.e. insurance review, legal consultation, graphic design, etc.
- Act as a Committee (or Meet Operations Committee) chair person or co-chairperson and assist in the organization of the various committees that exist to manage the club and swim meets.

2. Committee Volunteer

Each family is also required to serve a committee with other volunteers in assisting the chairperson or co-chairperson.

- **Committees are:**
 - Social
 - Website
 - Publicity
 - Try-outs
 - Registration
 - Apparel
 - Swimmer awards
 - Fundraising Coordinator (For individual approved activities)
- **Meet Operations Committees are:**
 - Timers
 - Concessions
 - Hospitality
 - Deck Entry
 - Clerk of Course
 - Safety

To encourage our SSSC families to also volunteer within our Local Swimming Committee (LSC), any SSSC parent that accepts a General Board or Executive Board position with Lake Erie Swimming, Inc. (LESI), or who becomes a USA Swimming Official will have their annual SSSC volunteer hour commitment and committee work waived. Lake Erie Swimming, Inc. is the Northeast Ohio LSC to which our SSSC is associated.

Please sign and return the acknowledgement section, found on the separate acknowledgement page to the Registration Chairperson at the time of registration. **Retain the policy for your records.**

SOLON STARS SWIM CLUB REGISTRATION ACKNOWLEDGMENT PAGE

Acknowledgment of STARS Membership/Registration Policy

We have read the **COMMITMENT/PAYMENT AGREEMENT** and the **FINANCIAL TERMS AND CONDITIONS** and agree to follow the requirements set by the STARS Board of Directors in order to remain as a **MEMBER IN GOOD STANDING** as defined by the same named policy in the attached Registration Package and by our signatures below:

Waiver of Liability, Release Assumption of Risk & Indemnity Agreement

Participant and/or participant's parent(s)/guardian(s) acknowledge that they have been provided and have read the **WAIVER OF LIABILITY** and have not relied upon any representations of releases that they are fully advised of the potential dangers of swimming and acknowledge our understanding by our signatures below:

Acknowledgment of STARS Medical Leave Policy

We have reviewed the **MEDICAL LEAVE POLICY** and agree to follow the guidelines as stated within the policy as indicated by our signatures below:

Acknowledgment of the Family Fundraising and Family volunteer Policy

We have read and understand the **FAMILY FUNDRAISING AND THE FAMILY VOLUNTEER POLICIES** as presented in this registration package and by our signatures below:

Acknowledgment of the Solon Stars Code of Conduct

We have read and understand the Solon Stars Code of Conduct and agree to be bound by its terms and conditions. This document is available to you at any time via www.solonstars.com.

WE AGREE TO ADHERE TO ALL OF THESE POLICIES BY ACKNOWLEDGING OUR INDIVIDUAL RESPONSIBILITIES AS MEMBERS OF THE SOLON STARS SWIM CLUB:

Printed names and Signatures of all family swimmers are to follow.

Print: _____	Sign: _____	Date _____
Print: _____	Sign: _____	Date _____
Print: _____	Sign: _____	Date _____
Print: _____	Sign: _____	Date _____
Print: _____	Sign: _____	Date _____

Signatures of Parent(s) or guardian(s) are to follow.

_____ Date _____

Signature of parent or guardian

_____ Date _____

Signature of parent or guardian

COMMITMENT/PAYMENT AGREEMENT-LONG COURSE 2008

I, _____, am contracting the Solon Stars Swim Club (SSSC) to coach
 (Parent/Guardian Name)

swimmer name #1 _____ swimmer name #2 _____ swimmer name #3 _____ swimmer name #4 _____

SWIM FEES Per Swimmer: 10% discount for all swimmers after first, discount taken off the lowest fees.

Senior elite with Weight Training/Dry land	\$470
Senior (Mon-Fri. and Sat. a.m.)	\$350
Age Group elite (Mon.-Fri. and Tues., Thurs., Sat. a.m.)	\$410
Age Group Middle School (Mon.-Fri.)	\$300
Age Group and Age Group I (Mon.-Fri.)	\$300
Developmental II (Mon., Weds., Fri.)	\$200
Developmental I (Tues., Thurs.)	\$150
Sprint I	\$250

LONG COURSE 2008 FEES:

Swim fees for swimmer #1	Group: _____	\$ _____
Swim fees for swimmer #2 (Fees discounted 10%)	Group: _____	\$ _____
Swim fees for swimmer #3 (Fees discounted 10%)	Group: _____	\$ _____
Swim fees for swimmer #4 (Fees discounted 10%)	Group: _____	\$ _____
2008 USA registration fees (\$26.50 x Number of swimmers not registered during Short Course)		\$ _____ (a)
Administration fee (\$0 if swam Short Course 2007; otherwise, \$50.00 per family)		\$ _____ (b)
Remaining balance from previous season (relays, entry fees, dues, etc.)		\$ _____ (c)
Fundraising Advance (\$25 if new swimmer or youngest swimmer is HS senior; otherwise \$100)		\$ _____ (d)

Total fees for 2008 Long Course season \$

MINIMUM AMOUNT DUE AT REGISTRATION (Only Available for New or Members in Good Standing):

Swim fees deposit (\$100.00 x Number of swimmers)	\$ _____
2008 USA registration fees (Amount from line (a) of fees)	\$ _____
Administration fee (Amount from line (b) of fees)	\$ _____
Remaining balance from previous season (Amount from line (c) of fees)	\$ _____
Fundraising advance (Amount from line (d) of fees)	\$ _____
Fundraising credits from 2007-2008 season	\$ (_____)

Minimum amount due at registration (make all checks payable to "Solon Stars Swim Club") \$

Deferred payment fee if all fees not paid in full at registration (\$10.00 per swimmer) \$ _____

Balance due no later than May 30, 2008 \$

(Total fees minus amount paid at registration plus deferred payment fee)

I hereby consent to this agreement and do so with the best of intentions not only for the benefit of my child (ren) but also for every member of SSSC.

Parent signature (or swimmer 18 years or older) _____ Date _____

Email Address: _____ May we publish your phone number in a team directory? Yes No
 Circle One

Other Releases and Information:

PRIVACY NOTICE:

If you want your name and email address withheld from the club directory, please check the following box and place your email address in the space provided. The Solon Stars Swim Club will not publish or use your email address for public or commercial purposes. We agree not to publish or provide your email address to any other, except where may it be provided to other Solon Stars Swim Club Members.

I do not desire to include my email address in the Solon Stars Swim Club directory. I understand that I may not receive any club information through this source and I may not be notified of important changes, alterations or information of the various club activities if I elect to not receive information in this method.

It is your responsibility to notify the Registration Chairperson of a change in this status.

PHOTOGRAPHY RELEASE AGREEMENT

1. I hereby give the Solon Stars Swim Club the right to use photographs of my swimmer(s).
2. I agree that the photographs will be the property of the club and I waive all rights including the right to inspect and/or approve copy that may be used in conjunction with uses to which they may be applied.
3. The pictures may be used by the Solon Stars Swim Club on its website or newsletter and for any other lawful purpose.
4. The release is valid while the child is a member of the Solon Stars.
5. Your signature below gives the Stars permission to Photograph and store the picture of my swimmer(s). All Photographs remain the property of the Solon Stars.

Swimmers Name and/or Email Address:

Swimmers Name and/or Email Address:

Signature: _____

Signature: _____

Date: _____